

Genoa Public Library District

Board of Trustee Meeting Minutes

January 27, 2025

- I. CALL TO ORDER – Meeting was called to order at 7:03 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Jennifer Lechelt, Mary Keys, and Donna Bradshaw. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda as presented. Second by Donna. Vote: Yes/5, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the regular board meeting minutes from December 16, 2024. Second by Jennifer. Vote: Yes/5, No/0.
- VI. CORRESPONDENCE
 - i. Library Director Jen Barton read a thank you letter from Safe Passage for allowing them to host a monthly information table in the library.
 - ii. Library Director Jen Barton shared documents from the DeKalb County Clerk & Recorder regarding the upcoming Statements of Economic Interest forms that will be sent out in March to all trustees who served in 2024.
- VII. TREASURER’S REPORT – Steven moved that we place \$22,554.33 on the record for audit for the month of December. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Mary-yes, Jim-yes.
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed, and the list will be updated to reflect progress and completion of current items.
- IX. NEW BUSINESS
 - i. Steven made a motion to accept the quote from Travelers Casualty and Surety Company of America to reduce the premium for our government crime policy. Second by Mary. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Mary-yes, Jim-yes.
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. FUTURE AGENDA ITEMS
- XIII. ADDITIONAL DISCUSSION
 - i. The Board reviewed the draft grant application for the FY2025 Per Capita grant prior to submittal.
- XIV. CLOSED SESSION – None
- XV. ADJOURNMENT – The meeting was adjourned in due form at 7:34 pm.

Next Meeting: February 17, 2025