

Genoa Public Library
Board of Trustee Meeting Minutes
November 16, 2020

- I. CALL TO ORDER – Meeting was called to order at 7:00 pm by Board President Jim Hansen. Trustees present: Marilyn Belin, Steven Veeneman, Jen Lechelt, and Donna Bradshaw. Also present: Library Director Jen Barton.
- II. SWEARING IN OF NEW TRUSTEE – Secretary Steven Veeneman swore in our newly appointed trustee, Jen Lechelt.
- III. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Marilyn. Vote: Yes/5, No/0
- IV. PUBLIC COMMENT – None
- V. PRESENTATIONS – None
- VI. CLOSED SESSION – None
- VII. APPROVAL OF MINUTES – Marilyn moved to approve the minutes from October 19, 2020. Second by Steven. Vote: Yes/5, No/0
- VIII. CORRESPONDENCE – Jen Barton read a letter from PrairieCat notifying all members that they were in the process of joining IMRF and that PrairieCat members will be receiving correspondence from IMRF as well.
- IX. TREASURER’S REPORT – Marilyn moved that we place \$18,527.03 on the record for audit for the month of October. Second by Steven. A roll call vote was taken: Marilyn-yes, Steven-yes, Jim H-yes, Donna-yes, Jen-yes.
- X. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - ii. Sunday hours will continue to be temporarily on hold and will be reviewed again at the December meeting.
- XI. NEW BUSINESS
 - i. Steven made a motion that the Board vote for Gwen Henry on the 2020 IMRF Election of Executive Trustee Resolution 20-04. Second by Marilyn. Vote: Yes/5, No/0
 - ii. There was much discussion on whether the library should move back to curbside services only as a way to help limit exposure as COVID cases rise in the community. It was decided that the library would remain open as is unless our region entered Tier 3 Mitigations or the library received some other state guidance that would require us to step back to curbside services. If either of those scenarios came to be before the next Board meeting, the Board approved that Library Director Jen Barton would proceed with shifting library services back to curbside only. Steven made a motion to amend our service hours temporarily to close at 7 pm since our attendance numbers after 7 pm have been extremely low during the previous month. Second by Donna. Vote: Yes/5, No/0
- XII. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XIII. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XIV. ADDITIONAL DISCUSSION
 - i. The Board reviewed Chapters 5-8 of *Serving Our Public 4.0: Standards for Illinois Public Libraries* to comply with FY21 Per Capita grant requirements.

- ii. Steven shared a slideshow presentation of what he learned from attending the 2020 Virtual ILA Annual Conference.

XV. ADJOURNMENT – The meeting was adjourned in due form at 8:35 pm.

Next Meeting: December 21, 2020

***ALL BOARD MEMBERS, STAFF, AND PUBLIC ATTENDEESS WERE REQUIRED TO MAINTAIN PROPER PHYSICAL DISTANCING (AT LEAST 6 FEET APART) WHILE PARTICIPATING IN THE MEETING.**