Genoa Public Library District

Board of Trustee Meeting Minutes

August 17, 2026

I. BUDGET HEARING – The Budget Hearing was called to order at 7:05 pm by Board President Jim Hansen. No members of the public were in attendance. The Budget Hearing was adjourned in due form at 7:05 pm.

I. CALL TO ORDER – Meeting was called to order at 7:05 pm by Board President Jim Hansen. Trustees present: Donna Bradshaw, Mary Keys, Steven Veeneman, and Jennifer Lechelt. Trustees absent: None. Also present: Library Director Jen Barton.

II. APPROVAL OF AGENDA – Steven moved to approve the agenda as presented. Second by Donna. Vote: Yes/5, No/0

III. PUBLIC COMMENT – None

IV. PRESENTATIONS – Genoa resident Paul Swanson introduced himself as an interested party to one of the vacant trustee seats. Steven moved to approve Paul Swanson as a trustee to the board for the Genoa Public Library District. Second by Mary. Vote: Yes/5, No/0

V. CLOSED SESSION - None

VI. APPROVAL OF MINUTES – Mary moved to approve the minutes from June 15, 2026. Second by Steven. Vote: Yes/5, No/0

VII. CORRESPONDENCE – None

VIII. TREASURER'S REPORT – Steven moved that $24,027.24 be placed on the record for audit for the month of June. Second by Mary. A roll call vote was taken: Steven-yes, Mary-yes, Jennifer-yes, Donna-yes, Jim-yes. Steven moved that $32,969.03 be placed on the record for audit for the month of July. Second by Jennifer. A roll call vote was taken: Steven-yes, Mary-yes, Jennifer-yes, Donna-yes, Jim-yes.

IX. OLD BUSINESS
  - i. Items on the Project List were reviewed, and the list will be updated to reflect progress and completion of current items.

X. NEW BUSINESS
  - i. Steven moved to approve the Building Maintenance Ordinance 26-01 as presented. Second by Donna. A roll call vote was taken: Steven-yes, Mary-yes, Jennifer-yes, Donna-yes, Jim-yes.
  - ii. Steven moved to approve the Budget and Appropriation Ordinance 26-02 as presented. Second by Jennifer. A roll call vote was taken: Steven-yes, Mary-yes, Jennifer-yes, Donna-yes, Jim-yes.
  - iii. Steven moved to approve the Energy Savings Agreement with Smith-Dahlquist for HVAC maintenance for 2026-2027 at a cost of $2,425.00. Second by Jennifer. A roll call vote was taken: Steven-yes, Mary-yes, Jennifer-yes, Donna-yes, Jim-yes.
  - iv. Steven moved to approve the Secretary Audit and Certification for the Illinois Public Library Annual Report for fiscal year ending June 30, 2026. Second by Donna: Vote: Yes/5, No/0
  - v. Steven moved to approve the FY2026 surplus transfer of funds into the Special Reserve Fund in the amount of $4,064.74. Second by Jennifer. A roll call vote was taken: Steven-yes, Mary-yes, Jennifer-yes, Donna-yes, Jim-yes.

XI. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None

XII. DIRECTOR'S REPORT AND MONTHLY STATISTICS – Presented

XIII. FUTURE AGENDA ITEMS – None

XIV. ADDITIONAL DISCUSSION

XV. CLOSED SESSION – None

XVI. ADJOURNMENT – The meeting was adjourned in due form at 8:11 pm.

Next Meeting: September 21, 2026