

**Genoa Public Library**  
Board of Trustee Meeting Minutes  
November 21, 2022

- I. CALL TO ORDER – Meeting was called to order at 7:03 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Jennifer Lechelt, and Donna Bradshaw. Trustee absent: Julie Leffelman. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Jennifer. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – Alyssa Seguss, City Administrator for the City of Genoa, presented information regarding the downtown revitalization project the City of Genoa is considering, including a proposed closure of South Emmett Street from the alley to Main Street to create a hardscaped commons/town square.
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from October 17, 2022. Second by Jennifer. Vote: Yes/4, No/0
- VI. CORRESPONDENCE – None
- VII. TREASURER’S REPORT – Steven moved that we place \$33,191.44 on the record for audit for the month of October. Second by Donna. A roll call vote was taken: Steven-yes, Jim-yes, Donna-yes, Jennifer-yes.
- VIII. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
  - ii. Items on the Strategic Plan Progress Report were reviewed and the list will be updated to reflect progress and completion of goals.
- IX. NEW BUSINESS
  - i. The Board shared their concerns and feedback on the proposed closure of South Emmett Street with City Administrator Alyssa Seguss to take back to City Council.
  - ii. Jen shared a revision to the Hours of Operation policy to reflect the change in library hours the library is open during fall/winter/spring and summer.
- X. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. FUTURE AGENDA ITEMS – None
- XIII. ADDITIONAL DISCUSSION
  - i. The Board reviewed *Serving Our Public 4.0: Standards for Illinois Public Libraries* for the FY2023 Illinois Public Libraries Per Capita grant application.
  - ii. Library Director Jen Barton will be taking vacation days on 11/22/2022, 11/23/2022, and 11/26/2022.
- XIV. CLOSED SESSION – None
- XV. ADJOURNMENT – The meeting was adjourned in due form at 8:58 pm.

**Next Meeting: December 19, 2022**