

Genoa Public Library District

Board of Trustee Meeting Minutes

August 19, 2024

- I. BUDGET HEARING – The Budget Hearing was called to order at 7:00 pm by President Jim Hansen. No public members were in attendance. The Budget Hearing was adjourned in due form at 7:01 pm.
- II. CALL TO ORDER – Meeting was called to order at 7:01 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Jennifer Lechelt, and Donna Bradshaw. Trustees absent: Mary Keys. Also present: Library Director Jen Barton.
- III. APPROVAL OF AGENDA – Steven moved to approve the agenda as presented. Second by Jennifer. Vote: Yes/4, No/0
- IV. PUBLIC COMMENT – None
- V. PRESENTATIONS – None
- VI. APPROVAL OF MINUTES – Steven moved to approve the regular board meeting minutes from July 22, 2024. Second by Donna. Vote: Yes/4, No/0
- VII. CORRESPONDENCE – None
- VIII. TREASURER’S REPORT – Steven moved that we place \$29,097.33 on the record for audit for the month of July. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Jim-yes.
- IX. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
- X. NEW BUSINESS
 - i. Steven moved to approve Budget and Appropriation Ordinance 24-02 as presented. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Jim-yes
 - ii. Steven moved to transfer the FY2023-24 surplus of \$10,170.97 from the Corporate account into the Special Reserve Fund account. Second by Donna. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Jim-yes
 - iii. Steven moved to renew our Energy Savings Agreement for HVAC maintenance with Smith-Dahlquist for 2024-25 at a cost of \$2,300.00. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Jim-yes
- XI. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XII. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XIII. FUTURE AGENDA ITEMS – None
- XIV. ADDITIONAL DISCUSSION
 - i. Library Director Jen Barton shared the statistics report for summer reading 2024.
- XV. CLOSED SESSION – None
- XVI. ADJOURNMENT – The meeting was adjourned in due form at 7:37 pm.

Next Meeting: September 16, 2024