

**Genoa Public Library**  
Board of Trustee Meeting Minutes  
July 17, 2023

- I. CALL TO ORDER – Meeting was called to order at 7:00 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Mary Keys, and Donna Bradshaw. Trustee absent: Jennifer Lechelt. Also present: Library Director Jen Barton. In light of Jennifer Lechelt’s absence, Donna Bradshaw will serve as Secretary pro tem for this meeting.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Mary. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Mary moved to approve the minutes from June 19, 2023. Second by Steven. Vote: Yes/4, No/0
- VI. CORRESPONDENCE
  - i. The Illinois State Library notified Library Director Jen Barton that they will be posting another public notice in the Daily Chronicle regarding board vacancies as required per 75 ILCS 16/30-25 (b).
- VII. TREASURER’S REPORT – Steven moved that we place \$19,627.12 on the record for audit for the month of June. Second by Donna. A roll call vote was taken: Donna-yes, Mary-yes, Steven-yes, Jim-yes
- VIII. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
  - ii. There is no new update to report on the City of Genoa’s Downtown Revitalization Project.
  - iii. The Board decided to postpone the next Decennial Committee meeting scheduled for September 11, 2023 pending further guidance.
  - iv. Library Director Jen Barton shared an update regarding the celebration of Mark Pahnke’s 50<sup>th</sup> year of employment with the library.
- IX. NEW BUSINESS
  - i. Steven made a motion to approve Building Maintenance Ordinance 23-02. Second by Donna. A roll call vote was taken: Donna-yes, Mary-yes, Steven-yes, Jim-yes
  - ii. Library Director Jen Barton shared concerns about patron access and usage of the library when Main Street is shut down for events. After discussion, Library Director Jen Barton will have staff track library usage and behaviors during events when Main Street is shut down to provide data for a more informed discussion when the topic is revisited in the future.
- X. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. FUTURE AGENDA ITEMS – None
- XIII. ADDITIONAL DISCUSSION
  - i. The Board discussed changes to the current library mission and vision statements as well as the library logo. The proposed edits will be presented at the August Board meeting for final approval.
- XIV. CLOSED SESSION – None
- XV. ADJOURNMENT – The meeting was adjourned in due form at 8:31 pm.

**Next Meeting: August 21, 2023**