

Genoa Public Library District

Board of Trustee Meeting Minutes

June 17, 2024

- I. CALL TO ORDER – Meeting was called to order at 7:00 pm by Board Vice-President Donna Bradshaw. Trustees present: Steven Veeneman, Mary Keys, and Jennifer Lechelt. Trustees absent: Jim Hansen. Also present: Library Director Jen Barton. *In light of Board President Jim Hansen’s absence, Donna Bradshaw was Acting President for the meeting.*
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda as presented. Second by Mary. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the Decennial Committee minutes from May 20, 2024 and the regular board meeting minutes from May 20, 2024. Second by Mary. Vote: Yes/4, No/0
- VI. CORRESPONDENCE
 - i. Library Director Jen Barton read a letter from the Secretary of State awarding the library a FY2024 Illinois Public Library Per Capita Grant in the amount of \$7,815.56.
 - ii. Library Director Jen Barton read a letter from the Director of the Illinois State Library about the soon-to-be-announced database project that will be available to all Illinois residents.
 - iii. Library Director Jen Barton read a legislative update from the Illinois Library Association regarding the fiscal year 2025 library funding signed into law by Governor Pritzker.
- VII. TREASURER’S REPORT – Steven moved that we place \$24,308.84 on the record for audit for the month of April. Second by Mary. A roll call vote was taken: Steven-yes, Jennifer-yes, Mary-yes, Donna-yes. Steven moved that we place \$17,304.91 on the record for audit for the month of May. Second by Mary. A roll call vote was taken: Steven-yes, Jennifer-yes, Mary-yes, Donna-yes.
- VIII. CLOSED SESSION - At 7:35 pm, Donna made a motion to go into closed session pursuant to 5 ILCS 120 of the Open Meetings Act for the consideration of 5 ILCS 120/2(c)1 to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel, including hearing testimony of a complaint lodged against an employee or against legal counsel to determine its validity. Second by Steven. Vote: Yes/4, No/0. Closed session was adjourned at 8:25 pm. Open session was resumed at 8:30 pm and the following motion was made: Mary moved to increase the library director’s salary 9% to \$54,500 beginning on July 1, 2024. Second by Jennifer. A roll call vote was taken: Steven-yes, Jennifer-yes, Mary-yes, Donna-yes
- IX. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
- X. NEW BUSINESS
 - i. Steven moved to approve the Working Budget for FY2024-25 as presented. Second by Jennifer. A roll call vote was taken: Steven-yes, Jennifer-yes, Mary-yes, Donna-yes
 - ii. Library Director Jen Barton presented her staff salary recommendation to the Board for 2024-25.
- XI. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XII. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XIII. FUTURE AGENDA ITEMS – None

XIV. ADDITIONAL DISCUSSION

XV. REVIEW OF DIRECTOR EVALUATION – Presented

XVI. ADJOURNMENT – The meeting was adjourned in due form at 9:24 pm.

Next Meeting: July 15, 2024