

**Genoa Public Library**  
Board of Trustee Meeting Minutes  
March 25, 2024

- I. CALL TO ORDER – Meeting was called to order at 7:05 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Donna Bradshaw, and Jennifer Lechelt. Trustees absent: Mary Keys. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Jennifer. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from February 19, 2024. Second by Donna. Vote: Yes/4, No/0
- VI. CORRESPONDENCE
  - i. Library Director Jen Barton reported that the library had received a \$500.00 donation from the Nancy J & Hugh J Epping Foundation. A thank you card has been sent to the foundation.
- VII. TREASURER’S REPORT – Steven moved that we place \$24,896.29 on the record for audit for the month of February. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jim-yes, Jennifer-yes
- VIII. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items. The next Decennial Committee meeting will be April 22, 2024 at 6 pm in the Library Event Room.
- IX. NEW BUSINESS
  - i. Library Director Jen Barton requested that the April regular board meeting be switched from April 15<sup>th</sup> to the 22<sup>nd</sup> to accommodate her time at Director’s University 2.0 from April 9-11, 2024. Vote: Yes/4, No/0
  - ii. Steven made a motion to purchase the HP ProBook 450 laptop as presented by Library Director Jen Barton at a cost of \$808.52. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jim-yes, Jennifer-yes
- X. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. FUTURE AGENDA ITEMS – None
- XIII. ADDITIONAL DISCUSSION
- XIV. CLOSED SESSION – None
- XV. ADJOURNMENT – The meeting was adjourned in due form at 7:43 pm.

**Next Meeting: April 22, 2024**