

Genoa Public Library District

Board of Trustee Meeting Minutes

December 16, 2024

- I. CALL TO ORDER – Meeting was called to order at 7:11 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Jennifer Lechelt, and Donna Bradshaw. Trustees absent: Mary Keys. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda as presented. Second by Jennifer. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the regular board meeting minutes from November 18, 2024. Second by Donna. Vote: Yes/4, No/0.
- VI. CORRESPONDENCE – None
- VII. TREASURER’S REPORT – Steven moved that we place \$23,993.57 on the record for audit for the month of November. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Jim-yes.
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed, and the list will be updated to reflect progress and completion of current items.
- IX. NEW BUSINESS
 - i. Steven made a motion to change the library open hours for Mondays-Thursdays from 10:00 am to 9:00 am beginning January 1, 2025. Second by Donna. Vote: Yes/4, No/0
 - ii. Steven made a motion to gift full-time staff with \$100 and part-time staff with \$25 for Christmas from the Board at a total of \$500. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Jim-yes.
 - iii. Steven made a motion to purchase a Fiero Code e-resource subscription beginning April 1, 2025, for an annual cost of \$746.00. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Jim-yes.
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. FUTURE AGENDA ITEMS
- XIII. ADDITIONAL DISCUSSION
 - i. The Board reviewed chapters 10-13 of Serving Our Public 4.0: Standards for Illinois Public Libraries as part of our Per Capita grant application for 2025.
- XIV. CLOSED SESSION – None
- XV. ADJOURNMENT – The meeting was adjourned in due form at 8:30 pm.

Next Meeting: January 20, 2024