

**Genoa Public Library**  
Board of Trustee Meeting Minutes  
September 21, 2020

- I. CALL TO ORDER – Meeting was called to order at 7:10 pm by Board President Jim Hansen. Trustees present: Marilyn Belin, Steven Veeneman, and Donna Bradshaw. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Marilyn moved to approve the agenda, second by Steven. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from August 17, 2020. Second by Marilyn. Vote: Yes/4, No/0
- VI. CORRESPONDENCE - None
- VII. TREASURER’S REPORT – Marilyn moved that we place \$16,905.31 on the record for audit for the month of August. Second by Steven. A roll call vote was taken: Marilyn-yes, Steven-yes, Jim H-yes, Donna-yes.
- VIII. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
  - ii. Sunday hours will continue to be temporarily on hold and will be reviewed again at the October meeting.
- IX. NEW BUSINESS
  - i. Steven made a motion to approve the Tax Levy Ordinance 20-03. Second by Donna. A roll call vote was taken: Donna-yes, Jim H-yes, Steven-yes, Marilyn-yes
  - ii. Steven made a motion to approve the Board Meeting Ordinance 20-04. Second by Marilyn. Vote: Yes/4, No/0
  - iii. Steven made a motion to approve the Holiday Ordinance Addendum to 20-04. Second by Marilyn. Vote: Yes/4, No/0
  - iv. Steven made a motion to join the BrainFuse, Inc. consortium at an annual cost of \$780 to provide an online tutoring and homework help resource to our patrons. Second by Donna. A roll call vote was taken: Donna-yes, Jim H-yes, Steven-yes, Marilyn-yes
  - v. Marilyn made a motion to purchase a new SEBO G2 vacuum from Swanson’s Vacuum for \$649.95. Second by Steven. A roll call vote was taken: Donna-yes, Jim H-yes, Steven-yes, Marilyn-yes
- X. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. ADDITIONAL DISCUSSION
  - i. Jen distributed copies of *Serving Our Public 4.0: Standards for Illinois Public Libraries* and a chapter review schedule to comply with Per Capita grant requirements.
- XIII. ADJOURNMENT – The meeting was adjourned in due form at 7:50 pm.

**Next Meeting: October 19, 2020**

**\*ALL BOARD MEMBERS, STAFF, AND PUBLIC ATTENDEESS WERE REQUIRED TO MAINTAIN PROPER PHYSICAL DISTANCING (AT LEAST 6 FEET APART) WHILE PARTICIPATING IN THE MEETING.**