

Genoa Public Library
Board of Trustee Meeting Minutes
January 20, 2020

- I. CALL TO ORDER – Meeting was called to order at 7:01 pm by Board President Jim Hansen. Trustees present: Marilyn Belin, Steven Veeneman, and Louisa McCarthy. Trustee Absent: Jim Newhall. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Louisa. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from December 16, 2019. Second by Louisa. Vote: Yes/4, No/0
- VI. CORRESPONDENCE
 - i. Jen shared that we received a \$500 donation from Laurie Curley.
 - ii. Jen shared that we received a \$500 donation from the Katz Family Foundation.
 - iii. Jen shared that we received a \$5,000 donation from the J6 Charitable Foundation.
 - iv. Jen shared the information about the upcoming Genoa Area Chamber of Commerce Annual Dinner on February 19, 2020 and asked if any trustees were interested in attending with her. Louisa volunteered to attend.
 - v. The DeKalb County Board of Review notified us of an Assessment Appeal for a local property.
- VII. TREASURER’S REPORT – Marilyn moved that we place \$20,858.56 on the record for audit for the month of December. Second by Jim H. A roll call vote was taken: Marilyn-yes, Steven-yes, Jim H-yes, Louisa-yes.
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - ii. Jen shared a status update on the repairs and updates being made in Apartment 2. The project should be completed by the end of January and Jen will set up a date with the Board for them to view the apartment once it is ready.
- IX. NEW BUSINESS
 - i. Jim H made a motion to vote on the databases that are due to renew from ProQuest individually. Second by Steven. Vote: Yes/4, No/0. Should we renew Ancestry Library for another year? A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-no, Marilyn-yes. Should we renew Fold3 Library Edition for another year? A roll call vote was taken: Louisa-yes, Steven-no, Jim H-no, Marilyn-no. Should we renew Heritage Quest Online for another year? A roll call vote was taken: Louisa-yes, Steven-no, Jim H-no, Marilyn-no.
 - ii. Jim H made a motion to amend Holiday Closures Ordinance 19-05 to change the dates we are closed for Genoa Days in 2020. Second by Louisa. Vote: Yes/4, No/0
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. CLOSED SESSION – None
- XIII. ADDITIONAL DISCUSSION – Steven shared a short presentation on the TRUSTEE FACTS FILE, THIRD and FOURTH EDITIONS.
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 8:04 pm.

Next Meeting: February 17, 2020