

**Genoa Public Library**  
Board of Trustee Meeting Minutes  
March 15, 2021

- I. CALL TO ORDER – Meeting was called to order at 7:03 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Marilyn Belin, and Donna Bradshaw. Trustees via phone: Jen Lechelt. Also present: Library Director Jen Barton.
- II. REMOTE ATTENDANCE – Donna made a motion to allow Trustee Jen Lechelt to participate in the meeting via speakerphone due to a COVID-19 quarantine. Second by Steven. Vote: Yes/4, No/0
- III. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Marilyn. A roll call vote was taken: Steven-yes, Jim H-yes, Donna-yes, Marilyn-yes, Jen-yes
- IV. PUBLIC COMMENT – None
- V. PRESENTATIONS – None
- VI. APPROVAL OF MINUTES – Steven moved to approve the minutes from February 15, 2021. Second by Donna. A roll call vote was taken: Steven-yes, Jim H-yes, Donna-yes, Marilyn-yes, Jen-yes
- VII. CORRESPONDENCE
  - i. Jen shared a letter from the U.S. Census Bureau thanking the library for its assistance in the decennial census count in 2020.
- VIII. TREASURER’S REPORT – Marilyn moved that we place \$15,660.82 on the record for audit for the month of February. Second by Steven. A roll call vote was taken: Steven-yes, Jim H-yes, Donna-yes, Marilyn-yes, Jen-yes
- IX. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
  - ii. Marilyn made a motion to delay consideration of Sunday hours until our August regular Board meeting. Second by Donna. A roll call vote was taken: Steven-yes, Jim H-yes, Donna-yes, Marilyn-yes, Jen-yes
  - iii. Jen presented a proposal from Soft Water City for water softeners in each of our buildings. The proposal is just for the installation of the water softeners. Periodic salt delivery and installation is a separate recurring charge. The Board has asked Jen to research other water softener companies in the area and obtain proposals from them if possible to present at the April meeting.
- X. NEW BUSINESS
  - i. Steven made a motion to renew the property management agreement with Lisa Rossow-Klein of Century 21 for another year. Second by Marilyn. A roll call vote was taken: Steven-yes, Jim H-yes, Donna-yes, Marilyn-yes, Jen-yes
- XI. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XII. CLOSED SESSION – None
- XIII. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XIV. ADDITIONAL DISCUSSION
- XV. ADJOURNMENT – The meeting was adjourned in due form at 7:23 pm.

**Next Meeting: April 19, 2021**

**\*ALL BOARD MEMBERS, STAFF, AND PUBLIC ATTENDEESS WERE REQUIRED TO MAINTAIN PROPER PHYSICAL DISTANCING (AT LEAST 6 FEET APART) WHILE PARTICIPATING IN THE MEETING.**