

Genoa Public Library District

Board of Trustee Meeting Minutes

June 19, 2023

- I. CALL TO ORDER – Meeting was called to order at 7:00 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Jennifer Lechelt, Mary Keys, and Donna Bradshaw. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Donna. Vote: Yes/5, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Mary moved to approve the minutes from May 15, 2023. Second by Steven. Vote: Yes/5, No/0
- VI. CORRESPONDENCE
 - i. Library Director Jen Barton read a letter from the Secretary of State awarding the library a FY2024 Illinois Public Library Per Capita Grant in the amount of \$7,762.93.
- VII. TREASURER’S REPORT – Steven moved that we place \$23,200.52 on the record for audit for the month of May. Second by Jennifer. A roll call vote was taken: Donna-yes, Mary-yes, Jennifer-yes, Steven-yes, Jim-yes
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - ii. There is no new update to report on the City of Genoa’s Downtown Revitalization Project.
 - iii. Library Director Jen Barton reported that the library attorney Phil Lenzini recommended that the Decennial Committee use the entire 18 months allowed by statute to complete the report as it is possible additional guidelines will be released by the State.
- IX. NEW BUSINESS
 - i. Steven made a motion to approve Tax Abatement Ordinance 23-01 for Malcour Developments LLC. Second by Jennifer. A roll call vote was taken: Donna-yes, Jennifer-yes, Mary-yes, Steven-yes, Jim-yes
 - ii. Discussion of the Staff Wage Recommendation for FY2023-24 was tabled until Closed Session later in the meeting.
 - iii. Library Director Jen Barton shared that Mark Pahnke, our maintenance staff member, will be celebrating his 50th anniversary as an employee of the Genoa Public Library in December 2023. Jen would like to celebrate this milestone achievement with Mark. Mary offered suggestions for how the library could celebrate and Jen will follow up on her suggestions. Discussion about this topic will continue at the July meeting but the Board is tentatively planning the celebration in September when former library director Sharon Campbell will be in town to participate.
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. FUTURE AGENDA ITEMS – None
- XIII. ADDITIONAL DISCUSSION
 - i. The recap for the library branding training exercise was tabled until the regular July meeting.
- XIV. CLOSED SESSION – At 8:21 pm, Jennifer made a motion to go into closed session pursuant to 5 ILCS 120 of the Open Meetings Act for the consideration of 5 ILCS 120/2(c)1 to discuss the appointment,

employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel, including hearing testimony of a complaint lodged against an employee or against legal counsel to determine its validity. Second by Steven. Vote: Yes/5, No/0. Closed session was adjourned at 9:00 pm. Open session was resumed at 9:01 pm and the following motion was made: Steven made a motion to increase the library director's salary to \$50,000 beginning on July 1, 2023. Second by Mary. A roll call vote was taken: Donna-yes, Jennifer-yes, Mary-yes, Steven-yes, Jim-no

XV. ADJOURNMENT – The meeting was adjourned in due form at 9:04 pm.

Next Meeting: July 17, 2023