

**Genoa Public Library**  
Board of Trustee Meeting Minutes  
June 17, 2019

- I. CALL TO ORDER – Meeting was called to order at 7:05 pm by Board President Jim Hansen. Members present: Louisa McCarthy, Jim Newhall, Marilyn Belin, and Steven Veeneman. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Louisa. Vote: Yes/5, No/0
- III. SWEARING IN OF NEWLY ELECTED TRUSTEES – President Jim Hansen swore in Jim Newhall as our newly elected trustee.
- IV. PUBLIC COMMENT – None
- V. PRESENTATIONS – None
- VI. APPROVAL OF MINUTES – Louisa moved to approve the minutes from May 20, 2019. Second by Steven. Vote: Yes/5, No/0.
- VII. CORRESPONDENCE
  - i. We received a thank you letter from the Genoa Police Department expressing their gratitude for being allowed to use our Event Room during Genoa Days.
- VIII. TREASURER’S REPORT – Marilyn moved that we place \$19,050.12 on the record for audit for the month of May. Second by Steven. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes, Jim N-yes, Marilyn-yes
- IX. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
- X. NEW BUSINESS
  - i. Marilyn made a motion to pay Application #2 in the amount of \$18,475.00 to Shales-McNutt LLC. Second by Steven. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes, Jim N-yes, Marilyn-yes
  - ii. Steven made a motion to approve the reviewed public policies with corrections as presented. Second by Louisa. Vote: Yes/5, No/0
  - iii. Jim H made a motion to pay staff at the following rates for FY19-20: Probationary employees to start at \$10 an hour and then move to \$11 an hour after probationary period has ended; part-time and seasonal employees to move to \$11 an hour; full-time employees to move to \$14 an hour; the janitor to receive a 2% raise; and the director to receive a 3% raise. Second by Steven. A roll call vote was taken: Louisa-abstain, Steven-yes, Jim H-yes, Jim N-yes, Marilyn-yes
- XI. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XII. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XIII. CLOSED SESSION - At 8:06 pm, Steven made a motion to go into closed session pursuant to 5 ILCS 120 of the Open Meetings Act for the consideration of 5 ILCS 120/2(c)1. Second by Louisa. Vote: Yes/5, No/0. Closed session was adjourned at 8:58 pm.
- XIV. ADDITIONAL DISCUSSION
  - i. Jen provided training materials to Board members regarding referenda annexation and inter-governmental cooperation as part of our ongoing discussion regarding inter-governmental agreements.
- XV. ADJOURNMENT – The meeting was adjourned in due form at 9:11 pm.

**Next Meeting: July 15, 2019**